

SOUTH DAKOTA BUILDING AUTHORITY

MINUTES OF THE SPECIAL MEETING

JUNE 22, 2020

Pursuant to due notice, the South Dakota Building Authority met on Monday, June 22, 2020 at 10:17 a.m., CDT via telephone. Tom Graham, Chairman, instructed the Executive Secretary to call the roll.

Present: Mr. Tom Graham
Mr. Jim Breckenridge
Mr. Doug Hajek
Mr. Jim Lust
Mr. Jim Roby
Ms. Tina Van Camp
Mr. Steve Zellmer

Other staff and representatives of the Authority and general public present were:

Mr. Donald Templeton, Executive Secretary
Mr. Todd Meierhenry, Meierhenry & Sargent, LLP
Mr. Dustin Christopherson, South Dakota Health and Educational
Facilities Authority
Mr. Mick Jost, South Dakota Health and Educational Facilities Authority

A quorum was declared by the Chairman and the meeting was called to order.

Mr. Templeton advised the Authority members that the notice of the meeting dated June 12, 2020 had been posted at the South Dakota Building Authority doors, on the state website and the Authority's website prior to the meeting and is on file at the Authority office.

Mr. Graham asked if any member had a conflict of interest and none were noted.

Mr. Graham asked if any members of the public were in attendance and none were noted.

The Chairman asked for consideration of the minutes for the October 11, 2019 special meeting. Mr. Roby moved to approve the minutes, seconded by Mr. Lust and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Lust, Roby, Van Camp and Zellmer; nays: none; abstain: none. Motion carried.

Fiscal Year 2021 Operating Budget

The Chairman stated the next order of business would be to consider the fiscal year 2021 operating budget for the South Dakota Building Authority on file at the South Dakota Building Authority Office. Mr. Christopherson reviewed the South Dakota Building Authority revenues and expenses and cash balances. The revenues over expenses are projected to be \$116,934. He explained that \$254,826 of South Dakota Building Authority funds were transferred to the state in fiscal year 2020.

After further discussion, Mr. Breckenridge moved to approve the fiscal year 2021 operating budget (on file at the Authority Office), seconded by Ms. Van Camp and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Lust, Roby, Van Camp and Zellmer; nays: none; abstain: none. Motion carried.

Contracts

Mr. Christopherson reviewed the South Dakota Health and Educational Facilities Authority (SDHEFA) contract with the South Dakota Building Authority (SDBA) for fiscal year 2021 at a monthly rate of \$15,688.62 for personal services, office space and utilities. A copy of the contract is on file at the Authority office. Mr. Hajek moved to approve the contract, seconded by Mr. Roby and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Lust, Roby, Van Camp and Zellmer; nays: none; abstain: none. Motion carried.

The Eide Bailly rebate computation contract for calendar year 2020, on file at the Authority office, was reviewed in detail. Mr. Breckenridge moved to approve the Eide Bailly contract, seconded by Mr. Lust and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Lust, Roby, Van Camp and Zellmer; nays: none; abstain: none. Motion carried.

Mr. Christopherson and Mr. Meierhenry reviewed the Meierhenry Sargent contract, which is on file at the Authority office. Mr. Zellmer moved to approve the Meierhenry Sargent LLP calendar year 2020 contract to provide legal services, seconded by Mr. Hajek and upon the roll call, the ayes were: Breckenridge, Graham, Hajek, Lust, Roby, Van Camp and Zellmer; nays: none; abstain: none.

Other Business

South Dakota Building Authority staff went over project summaries and the DLA Engagement Letter.

Adjournment

The Chairman stated that there being no further business at this meeting, the meeting would be adjourned at 10:40 a.m. CDT.